

# Building and Grounds Committee

## MINUTES

Wednesday, February 6, 2019

1. **Call to Order**  
Meeting was called to order by Payne at 8:40 a.m.
2. **Roll Call**  
Laura Payne, Mary Roberts, Roger Lindl  
  
Absent: Greg David  
  
Others Present: Amy Listle, Fair Park Marketing Assistant, Roger Kylmanen, Fair Park Supervisor; Karl Hein, Human Services Maintenance; Paul Vogel, Human Service Maintenance; Richard Zeidler and Ryan Mundt, Human Services Maintenance Supervisor.
3. **Certification of compliance with the Open Meetings Law**  
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No changes were made
5. **Public Comment**  
None
6. **Communications**  
None
7. **Approval of November 7, 2018 Building and Grounds Committee minutes**  
Minutes were provided for review.  
  
Motion by Roberts/Lindl to approve the November 7, 2018 Building and Grounds Committee minutes as printed. Motion passed 3-0.
8. **Approval of the January 3, 2019 Joint Committee minutes**  
Minutes were provided for review.  
  
Motion by Lindl/Roberts to approve the January 3, 2019 Joint Committee minutes as printed. Motion passed 3-0.
9. **Discussion on hiring a contractor to build Swine Barn and Wash Rack at Fair Park**  
Bid Information was provided for review. Kylmanen and Listle reviewed the bid. The committee supports the bid from BOS Builders. No action taken.
10. **Financial Reports (December)**
  - a. Central Services
  - b. Management Information Systems (MIS)
11. **Discuss future meeting schedule. Set next meeting date:** March 6, 2019
12. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of Minutes from February 6, 2019
  - b. Boiler Replacement Bids – Workforce Development (March or April)
  - c. Possible tour of Courthouse
13. **Tour of Human Services**  
Mundt gave a Power Point presentation on the Human Services Facilities and projects. The group toured the facilities.
14. **Adjourn**  
The meeting adjourned at 11:15 a.m.